

**YALE PUBLIC SCHOOLS – BOARD OF EDUCATION
COMMITTEE OF THE WHOLE MEETING
Yale Elementary Media Center
Tuesday, June 13, 2023 – 6:00 PM**

Meeting Minutes

1. Call to Order

President Bullard called the meeting to order at 6:01 PM.

2. Roll Call

Members Present: Bullard, French, Charney, Hurlburt, Hoppe, Butler, McClelland

Members Absent:

Also Present: Superintendent Kurt Sutton
Assistant Superintendent Bill Kryscynski
Director of Business Services Beky Silkworth
Technology Director Tony Harmer
Secretary to the Board Nancy Maplethorpe

Others Present: Yale Expositor Reporter Jim Brown, Dru Runnals, Linda Keyworth

3. Adoption of the Agenda

Motion by Charney seconded by Hurlburt to adopt the agenda as amended.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

4. Consent Agenda

A. Approval of Meeting Minutes

1. Combined Committee of the Whole & Regular Board meeting minutes – May 4, 2023
2. Special Board meeting minutes (RESA resolution) – May 23, 2023

Motion by Charney seconded by French to adopt the consent agenda as presented.

Ayes: 7 Nays: 0 Absent: 0 Motion Carried

5. Correspondence

Superintendent Sutton read/shared the following correspondence:

- Thank you note from Diane Sheldon, Yale Elementary Teacher, in appreciation for the staff breakfast during Education Appreciation Week.
- Thank you note from Hailey Tesluck in appreciation for her scholarship
- Thank you note from Madelyn Fowler in appreciation for receiving the Thelma Stewart scholarship.

6. Superintendent's Report

Superintendent Sutton read his report which contained the following information:

- Another year has ended and we celebrated excellence in the classroom, athletic venues and found ways to connect to our community.
- Adjustments have been made for the pay-to-participate scale for athletics for next year. There will be a flat \$90 fee that is paid once for any student that is participating in any athletics at the high school level. The one-time fee covers all the sports that a student participates in for the year, instead of paying per sport or season. The flat fee for Yale Junior High will be \$60.
- We are continuing our practice of allowing students to attend home contests free of charge. Students are required to provide their school ID at the gate to identify them as Yale students.
- The renovation work is in high gear at Yale Junior High.
- Free athletic physicals for students on Tuesday, July 25th in the Yale High School cafeteria.

7. Public Participation

A. Agenda Items - None

B. Non-Agenda Items

Audience member Linda Keyworth asked a few questions about the proposed Health Care Center being held in the junior high school.

8. Reports

A. Athletics – Chace Palmateer

- Mr. Palmateer will present his report at the Thursday, June 15 meeting.

B. Technology – Tony Harmer

Technology Director Tony Harmer read his report which contained the following:

- Paging, Emergency Notification, Bell & Clock Systems project.
- eRate Category 2 Bid for Yale Junior High switches and replacement UPS still awaiting approval
- Door access control systems
- 38 new interactive classroom projectors are awaiting installation towards the beginning of the school year.
- Surveillance Systems – Server and 178 camera replacements will be installed this summer.
- Yale Junior High Project
- Deployment and Anti-Virus Platforms are being completed this summer.
- SIS Replacement Integration

C. Buildings and Grounds

Superintendent Sutton read the Buildings and Grounds report which included the following information.

- Avoca Elementary and Farrell Emmett Elementary water tests for bacteria both came back negative.
- Johnson Controls were at the high school trouble shooting the fire alarm panel.
- Laforce will be installing a new door and repair a few others at Avoca Elementary.
- Goyette Mechanical changed the anode rods in the hot water heaters at Farrell Emmett Elementary, which helped remedy the problem. The well will be flushed again and a complete chemistry will be done.
- Brenner Electric installed new scoreboard at Yale Junior High. This project was done separate from the bond work.
- Moved all of the furniture at the junior high and everything fit into the gymnasium. Director Shutko thanked Mr. Nelson, his staff and the custodians and maintenance personnel for all of their help in making the transition.

D. Finance and Financial Overview

Business Services Director Silkworth shared her report which contained the following:

- 2023/2024 Public Hearing and Budget Adoption
- 2022-2023 Final Proposed Budget Amendment
- Bulk Purchase Natural Gas
- Automated Clearing House Participation Resolution for 2023/2024.
- Food service management company renewal
- Proposed Resolution – move debt funds from 1993 debt fund to 1997 debt fund

SETSEG Insurance

- SETSEG sent us a check for \$1500 to purchase “safety related” items. This is the fifth year the district has received a donation for this purpose.

E. Instruction and Personnel

Assistant Superintendent Kryscynski presented the Instruction and Personnel Report (attached).

1. Hiring
 - A. Shelby Reagan, Yale Elementary Instructional/Non-Instructional Aide
 - B. Michelle Longo, Avoca Elementary Children's Center Aide
 - C. Dale Carless, CTE Building Trades Program Teacher
2. Resignation
 - A. Christopher Hurlburt, Avoca Elementary Custodian
 - B. Heather Fryer, Elementary Music Teacher
3. Recommendations to the Substitute List

Curriculum/Instruction

1. Another successful year. Kudos to all of our staff for their hard work and dedication over the course of the year.
2. Summer School and Credit Recovery programs start next Monday, June 19.
3. Summer work includes:
 - Completing all grant requirements for the end of this year and the start of next school year
 - MTSS work based on our MICIP goal
 - Planning professional development
 - PowerSchool transition
 - Looking to improve systems and processes
4. State/ESSER requirements
 - 98b Report at Tuesday's Regular meeting.
 - Return to learn plan had no changes and has to be updated every six months.

F. Transportation

Superintendent Sutton read the Transportation Report which included the following:

- Full transportation staff
- Addition of 3 sub drivers
- Fleet has been upgraded
- Many miles traveled without incident
- Transportation year end mileage
- Fleet status
- Vehicle red light runners
- Transportation registration

G. Other - None

9. Items for Board Discussion

- A. 2023-2024 MHSAA Resolution
Action at Thursday's Regular Board meeting.
- B. Final Budget – 2022-2023
Action at Thursday's Regular Board meeting.
- C. Original 2023-2024 Budget
Action at Thursday's Regular Board meeting.
- D. ACH Resolution
Action at Thursday's Regular Board meeting.
- E. Food Service Management Contract Renewal
Action at Thursday's Regular Board meeting.
- F. Proposed Resolution- move debt funds from 1993 debt fund to 1997 debt fund.
Action at Thursday's Regular Board meeting.
- G. Board Buildings & Grounds Committee
Weekly administration and construction meetings are being held. Mrs. Butler reported the 3-week plan is being monitored to make sure Sitelogiq and sub-contractors are on task and on schedule.
- H. Board Governance Committee
Completed the Thrun Policy Manual this evening. Next step is to get "choices" to Thrun to be implemented. Final approval is scheduled for this September.
- I. MASB Legislative Liaison
Mrs. Butler reported on MASB current topics and upcoming events.
- J. 2023-2024 Proposed Board Meeting Dates (July 13, 2023 – Organizational at 6:30 PM followed by the Regular Board meeting at 7:00 PM

- K. Board Calendar & Self-Evaluation (Pine River Nature Center)
 - Date: August 8, 2023
 - Location: Pine River Nature Center
- L. 2022-2023 SCCASB Scholarship & Mentor Recognition (Thursday, June 15, 2023 Regular Board meeting.)
SCCASB Representative

10. Comments from Board Members, Administration
None

The Board took a short recess at 6:47 PM

The Board Entered into Closed Session at 7:00 PM

11. **Executive Session – Closed Session/Superintendent Evaluation Michigan Open Meetings Act, Section 8, Paragraph (a)**
Motion by French seconded by Hurlburt to enter into Executive Session for the purpose of discussing the superintendent’s evaluation in accordance with the Michigan Open Meetings Act, Section 8, paragraph (a) as requested by Superintendent Sutton.
Ayes: 7 Nays: 0 Absent: 0 Motion Carried

The Board reconvened into open session at 8:15 PM.

12. Adjournment by consensus at 8:16 PM

MARK HURLBURT, SECRETARY
YALE BOARD OF EDUCATION